



DIVISION ORDER INSTRUCTIONS

Dear Interest Owner(s):

SHOULD YOU HAVE ANY QUESTIONS REGARDING THE INFORMATION IN THIS PACKET, PLEASE REACH OUT DIRECTLY TO LAND@VERDADRESOURCES.COM OR 214.838.2763 AS THESE ARE DEDICATED CONTACT POINTS FOR INQUIRIES REGARDING DIVISION ORDER MAILINGS – REACHING OUT TO ANY OTHER PARTY WILL ONLY DELAY YOUR REQUEST.

Enclosed, please find copies of Verdad Resources LLC's form Division Order for your approval & execution.

The purpose of this Division Order is to provide you with information about your ownership & obtain confirmation from you that you are the correct person for whom payments for this interest should be made. **This Division Order does not modify any terms of your lease, nor is it the approval to sell your interest.**

If you have sold this property, disregard these forms & notify the new owner to contact Verdad directly. If there is a title requirement included with this letter, please provide the curative requested.

Please review your decimal interest in the property described. Your interests are calculated using the following formulas:

$$\begin{aligned} &\text{Lease Owner Mineral Interest \%} \times [\text{Tract Acreage} \div \text{Unit Acreage}] \times \text{Lease Owner Royalty} = \text{Unit RI} \\ &\text{Lease Owner Mineral Interest \%} \times [\text{Tract Acreage} \div \text{Unit Acreage}] \times [\text{WI Burden\%} \times \text{ORRI\%}] = \text{Unit ORRI} \\ &\text{Lease Owner Mineral Interest \%} \times [\text{Tract Acreage} \div \text{Unit Acreage}] \times \text{GWI\%} \times \text{WI\%} = \text{Unit WI} \end{aligned}$$

Do not remove any of the attached pages from the Division Order, Amended Division Order or Transfer Order – a complete set must be returned (includes signature page(s) & any Exhibits that accompany these Division Orders).

If signing for a Corporation or other business entity, print the name of the Company & sign immediately below the Company Name. All parties must sign unless the form is being signed by an Authorized Party, in which case, the supporting evidence must also be attached. This also includes execution by Agent, Attorney-in-Fact, Guardian, Estate Representative, Trustee or any party other than the named interest owner – all supporting notarized documentation must be included.

Please verify the address on file & provide address corrections, in addition to providing an email & any other contact information where we can reach you with any questions regarding your account. If you choose to enroll in direct deposit, all statements are available online only through EnergyLink. You will need to contact EnergyLink directly with any questions regarding account setup: www.energylink.com or 888.573.3364.

*****IMPORTANT*** PLEASE EXECUTE AND RETURN THE IRS FORM W9 (2024 REVISED FORM PER IRS) INCLUDED WITH THIS DIVISION ORDER, USING THE SOCIAL SECURITY NUMBER OR TAX IDENTIFICATION NUMBER FOR THE PARTY NAMED ON YOUR YEARLY TAX FILINGS – THE IRS REQUIRES VERDAD TO HAVE THE MOST CURRENT IRS-APPROVED VERSION OF THE W9 FORM ON FILE FOR ALL INTEREST OWNERS. FAILURE TO RETURN THE FORM PROVIDED OR FAILURE PROVIDE THE CORRECT INFORMATION ON THE FORM WILL RESULT IN A TWENTY-FOUR PERCENT (24%) BACKUP WITHHOLDING OF ALL PAYMENTS UNTIL WE ARE FURNISHED WITH THE REQUIRED W9 FORM WITH THE CORRECT INFORMATION. ANY BACKUP WITHHOLDING PAYMENTS ARE NON-REFUNDABLE.**

The Owner Number & Property are listed on each Division Order & Check Detail you receive. Please refer to this information when reaching out to Verdad with any questions. Address Verification Forms & Frequently Asked Questions can be found on our Owner Relations Website, which is available at any time: <https://verdadresources.com/owner-relations/>

Following your review of the enclosed Division Orders, please execute one copy & completed IRS Form W9 & return to this office for further handling. The additional copy is for your files.

Should you have any additional questions concerning the above, please do not hesitate to reach out at any time.

Sincerely,
Verdad Division Order Dept.
214.838.2763 | land@verdadresources.com

5950 Sherry Lane, Suite 700 | Dallas, Texas 75225

CURRENT IRS FORM W9 INSTRUCTIONS CAN BE FOUND HERE: [IRS.GOV/PUB/IRS-PDF/FW9.PDF](https://irs.gov/pub/irs-pdf/fw9.pdf)